

PAYMENT FORM

2009 IEEE Workshop on Applications of Signal Processing to Audio and Acoustics

Mohonk Mountain House, New Paltz, N.Y., USA
October 18 - 21, 2009

CONTACT INFORMATION

Name

Affiliation

Address

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Phone Fax

Email

IEEE Membership Number (if applicable)

Degree Program (for student members)

Number of accompanying persons (if applicable)

REGISTRATION FEES

	On or before Aug. 31 2009	After Sep. 1, 2009	Subtotal
IEEE Members	\$ 272	\$ 380	
IEEE Student Members	\$ 163	\$ 228	
Nonmembers	\$ 408	\$ 571	
Nonmembers Student	\$ 244	\$ 342	

For attendees and accompanying persons **NOT** staying at the Mohonk Mountain House:

Day Charges	\$ 100 per person per day	x days	
		<input type="checkbox"/> 19th(Mon), <input type="checkbox"/> 20th(Tue), <input type="checkbox"/> 21st(Wed)	
Dinner Charges	\$ 60 per person per day	x days	
		<input type="checkbox"/> 18th(Sun), <input type="checkbox"/> 19th(Mon), <input type="checkbox"/> 20th(Tue)	

PAYMENT METHOD

VISA MasterCard Discover Check drawn on U.S. Bank

Credit Card Number Expiration Date.....

Name on Credit Card

Signature

Complete Billing Address

.....

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Attn.: Michael S. Brandstein (WASPAA'09 Finance Chair)

PAYMENT METHODS

Payments are accepted via VISA, MasterCard, Discover, and checks drawn on U.S. banks. Make checks payable to "IEEE 2009 WASPAA". We regret that we are unable to accept wire transfers, purchase orders, or checks drawn on non-U.S. banks.

DAY/DINNER CHARGES

These charges apply only to workshop participants who are NOT staying at the Mountain House. Mountain House bills the workshop a daily charge for each non-resident attending the workshop, and a separate dinner charge for each non-resident attending dinner. The daily charge includes use of the conference facilities, use of the grounds, and lunch. We regret that there is no discount if you have lunch elsewhere.

Please indicate the number of days (Monday, Tuesday, Wednesday) and number of dinners (Sunday, Monday, Tuesday) you will attend.

REFUNDS

Full refunds will be made for cancellations on or before August 31, 2009. Refunds are not available after that date.

RECEIPTS

Receipt of this form will be acknowledged by email, if given. Receipts for payments will be included with the registration pack given to workshop participants.

MOHONK MOUNTAIN HOUSE

Most participants stay at the Mountain House. The workshop has reserved a block of 85 single and 25 double rooms. Reservations should be made before September 15, 2009. After this date, reservations will be accepted on a space available basis only. Reservations must be made by contacting the hotel DIRECTLY:

Mohonk Mountain House	Telephone	+1 845 255 1000
Lake Mohonk	Fax	+1 845 256 2161
New Paltz, New York 12561	Reservation direct line	+1 800 772 6646

When making reservations, please identify yourself as part of the IEEE group to obtain the workshop rate.

ROOM RATES

The room rates are \$251 for a single room and \$198 for a double room, quoted per person, per night. Room rates are subject to a 15% service charge, NY state sales tax, and county tax. Subject to availability, these rates may be extended on either end of the conference dates. Additional daily charges will apply for each additional person (up to 4 people per room), as follows: Children Under 4 - free, Children 4-12 years old - \$92/person, Children/Adult - 13 & Over - \$165/person. For more information, consult <http://www.waspaa2009.com/Venue.html>

DRESS CODE

Attendees who are arriving early or staying late should be aware that the Mountain House requires gentlemen to wear jackets for dinner in the main dining room. However, because the workshop has its own dining room for dinner, jackets are not required during the workshop.

CHECK-IN/CHECK-OUT

Check-in begins after 4:00 pm, and check-out time is 2:00 pm. Participants may arrive earlier than the check-in time; the Mountain House will store any baggage until the rooms are ready.

CONTACT

Please mail the first page of this form, along with your check, to:

Michael S. Brandstein, Finance Chair, IEEE 2009 WASPAA
Information Systems Technology Group
M. I. T. Lincoln Laboratory
244 Wood Street
Lexington, MA 02420-9185

For credit card payments, you can send the form by fax to **+1 781 981 0186**

Note: This fax machine is located in a non-public area.

Please send email to Michael Brandstein at msb@ll.mit.edu should you need any assistance.